Information Security Policy Statement

This policy statement outlines Downing Partners' endorsement and intent for Information Security Management (ISM) within Downing. Its purpose is to communicate our ISM expectations to our stakeholders, including those delivering services on our behalf or working on our premises.

Some aspects of our operations, including handling personal data and having privileged access to locations, present clear information security requirements. However, we are expected to treat all client and internal hard copy and electronic information securely throughout all our processes.

Our overall ISM objective is to protect the organisation from incidents that might adversely affect the people we work with, our business operations, and our professional standing.

Information Security issues can include:

- **Confidentiality** - people obtaining or disclosing information inappropriately.
- **Integrity** - information being altered or erroneously validated, whether deliberate or accidental.
- **Availability** - information not being accessible when it is required.
- **Privacy** - people obtaining or disclosing Personally Identifiable Information (PII).

Many types of incidents can threaten our effective use of information. These include performance, consistency, reliability, accuracy, and timeliness. More detailed ISM objectives and monitoring will be defined separately from this policy within a stand-alone document or a management review.

Our information security management system will assess and manage ISM risk. We shall also understand and comply with any applicable ISM or related legal/regulatory requirements.

This statement has been prepared to demonstrate a commitment to continual improvement within our Information Security Management System. This message shall be communicated and understood throughout Downing, and all persons performing work on our behalf are expected to share this commitment to these values.

This Policy Statement shall be made available to the public upon request. It shall be communicated and adhered to by all employees, temporary staff, contractors, and visitors who enter our worksites.

This policy has been approved & authorised by:

Name: JAMES WEAVER
Position: CHIEF OPERATING OFFICER
Date: 01/08/2025
Signature:

Downing